**Muskrat Minor Hockey Association AGM**

**Agenda – May 6, 2024 at 6:30 p.m., at Beachburg Public School**

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| **Attendance** **Quorum: President or designate plus 4 other executive members** | **P** | **R/A** | **Attendance**  | **P** | **R/A** |
| President & Chair – **Amy MacKenzie** | X |  | Coach Mentor/Development **- Tim Lynch** | X |  |
| Vice President & Co chair – **Stefanie Coughlin** | X |  | U7 Coordinator – **Emily Hoelke** | X |  |
| Competitive Convenor – **Derrick England** | X |  | Equipment Manager – **Josh Sutcliffe** | X |  |
| HL Convenor – **Katie St.Pierre** | X |  |  |  |  |
| Secretary – Acting - **Amy MacKenzie** | X |  | Tournament Coordinator **– Angela Brownlee** | X |  |
| Treasurer – **Brian Summers** | zoom |  | Ice Allocator - **Kyle Rowley** | X |  |
| Registrar – **Kristine Burchat** |  | X |  |  |  |
| Risk Management Coordinator – **Brett Coughlin** | X |  |  |  |  |

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| **Agenda Items** | **Discussion** |
| 1 | **Call to Order** | Amy MacKenzie 6:31pm |
| 2 | **Adoption of Agenda** | Katie and Angela |
| 3           | **Approval of Minutes** | Derrick and Brett |
| 4 | **Annual Report** | * Thank you to all the volunteers, Exec, parents, refs, bench staff, etc
* 242 players 2023/24
* Electronic game sheets was a learning curve, but went well
* Game sheet contract is for 3 years – so we have 2 more years
* New playoff format with kids playing until end of March
* Timekeepers : challenge initially with training required by District initially. Next fall, we will be required to do Timekeeper course, and less flexibility with time keeper training like this year.
* Muskrat Day : ran a HL day in Westmeath with the support of a community donation and the day was successful.
* Stef Coughlin – VP. Organized and sat in on Rep Coach interviews, assisted with tasks as delegated by the President, Responded to emails/communication as needed, member of various Disciplinary hearing committees and assisted with management as needed, reviewed and updated Constitution in coordination with fellow Exec members, took MMHA Exec meeting minutes, attended and co-chaired preseason coach/manager meeting
* Angela – tournament coordinator. Filled all tournaments. Had many teams travel from various association. Hosted 66 teams and 800+ players.
* Derrick – Rep Convenor. Sat in on coaching selections, All 4 of our rep teams did very well this year. Liaison between rep teams and exec
* Emily – U7 coordinator – 59 U7 players, 19 coaches, 4 large teams, used new half ice boards this season
* Tim Lynch – coach Mentor : assisted with rep interviews, assisted refs with great job throughout the season
* Katie – HL convenor : 9 HL teams, hosted 5 successful tournaments, successful away tournaments. Hosted Muskrat Day with WDRA which was a huge success, thank you to bench staff/coaches
* Kyle – Ice allocator : Started Feb 2024, assisted with playoff ice allocation
* Brett – Risk and safety coordinator : collected police background checks from bench staff, assisted Rep tryouts for any risk and safety concerns, chaired disciplinary committee and instilled discplinary actions as required
* Josh – equipment manager : upgraded aging goalie equipment in U7 and U9. Continuing to upgrade equipment accordingly, Discussing to replace HL jerseys, acquired equipment room at Cobden rink to store all of our gear, handed our and picked up equipment for season
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| 5 | *Financial Report* | * Worked out cost/player for Muskrat
* Total expenses for season $134,861
* Income over past year via registrations $113,000
* Tournaments earned $22,000
* Bingo raised $10,000
* THANK YOU TO DELTA BINGO and GAMING CENTRE in PEMBROKE
* Total ice rental between 3 rinks is $84,984.99
* Started year $35,000 and ended with $76,000 in bank without adjusting registration fees
* Motion to approve financial report : tim and Katie
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| 7 | *D5 RIC report* | * Steve Cupelli : praised ice allocator. Muskrat has about 25 officials, representing about 15% of District. 10 new officials last year. IF you know of anyone who wants to ref, speak to Steve afterwards. Last year we had 239 games in Muskrat = 754 ref assignments. Compared to previous season of 184 games and 588 assignments. Was asked by executive to improve mileage. The year before last we paid over 3000$ in mileage and last season 136$. SO a great improvement. Ran a clinic in Cobden last year and hoping to run another clinic again this season. 22 coaching sessions were conducted with young officials.
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| 8 | *Constitution Review* | All points approved except treasurer being approved to bench staff without majority Refer to constitution Document. |
| 9 | *Motion to adjourn the business portion of the meeting* |  Tim and Katie 7:33pm |
| 10 | ELECTION:  | President : Brett Coughlin nominated Amy MacKenzie, Tim Lynch/Angela Brownlee second Closed and accepted by Amy MacKenzieHL Convenor : vacant. No nominations.Secretary : Josh Sutcliffe nominated Chelcea VanCeeder, Scott Laderoute second Closed and accepted by Chelcea VanCeederRegistrar : Emily Hoelke nominated Emily Eckford, Derrick England second Closed and accepted by Emily EckfordRisk and Management Coordinator : Derrick England nominated Trevor Horne – Declined Tim Lynch nominated Brett Coughlin – declined Position remains vacantCoach Mentor : Angela Brownlee nominated Tim Lynch, Kyle Rowley second Closed and accepted by Tim LynchIce Allocator : Angela Brownlee nominated Kyle Rowley, Josh Sutcliffe second Closed and accepted by Kyle Rowley |
| 11 |  |  |
|  **Tabled Items** | **nil** |
| **Next meeting** | TBD |
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